

# T-MOBILE EMERGENCY PROTOCOL

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Emergency situations can vary, however our Protocols for getting everyone to safety should be consistent and work in tandem with the venue's plan for emergencies. In the event of an emergency or incident, the following Protocols must be executed by the **Lead** on duty at T-Mobile Arena:

- In the event of a lock down due to an outside threat, you will be notified by both **Dispatch** and **Ops Management** via your House Radio.
- In the event of a building lock down, the lead should let the crew know via radio or voicing to the point of contact of each department, what is going on. (I.E lighting, video, carps, etc.)
- This means no one should leave the building, and all entrances and exits should be shut and locked so they are inaccessible from the outside. (This includes all load bay doors)
- The **Lead** should account for all crew and make sure that they don't leave the building. If this occurs during a break or a meal walk away no one is to leave the building unless you have received instruction that all is clear from the **Dispatch**. (In the event of an active shooter for example, we would want everyone to stay inside and safe.)
  
- In the event of a threat that requires that the building be evacuated, you will be notified by both **Dispatch** and **Ops Management** via your House Radio.
  
- Radio the Head Rigger and let him know that an evacuation of the building is necessary. One High Rigger will be radioed to make things safe and clear the grid. He should account of everyone, radio back that the grid is clear and all riggers should head to the load dock together. Let all Crew know that an evacuation has begun; they should all proceed to the load dock for instruction.
  
- **Take the sign-in sheets to dispatch** (security booth on the dock), so they have an accurate account of how many of our crew are in the building. This is why the sheets should always be kept up to date with times that people sign out.
  
- T-Mobile Arena has a primary meeting point underneath the large statute of a woman across the street from Toshiba Plaza. This is where they would like everyone to go. This is where they would like to make sure everyone is accounted for.
  
- As a **Lead**, try and get as much information as possible. In the event of a threat, we will proceed to the east roll up door and head towards the statue. All hands will remain until an "all clear" is given to return or they are released.
  
- In the event that the threat extends to Toshiba Plaza, 3G employees will head for the parking lot underneath the Marquee opposite the guard shack at the gate. The secondary rally point being the first floor of the Excalibur Employee Parking Structure.

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- It is important that **Lead** stay in radio communication with **Dispatch** and **OPS MANAGEMENT** at all times. If we head to the Marquee or secondary rally point being the Excalibur parking structure, we are to notify Dispatch when we are all accounted for and where we are.

